

Dear students.

This letter is a reminder that classes begin January 16, 2023!

As of July 1, 2023, the CT Community College system consolidated our 12 campuses into one college: CT State Community College! If there is a class you are interested in taking at one of our other 12 locations, you can put that course information on the attached Registration Form, and we will register you. Below are some guidelines:

- Per the CT State legislation, CT residents aged 62 and older who are admitted to a CT community college may have tuition fees waived as long as there is enough space available in those classes.
- Our office is called the One Stop Enrollment Center (formerly the Registrar's Office). We are located in Greenwoods Hall, room 219. We are open 8:30-4:30 Monday-Thursday in person and 8:30-4:30 with virtual hours.
- We are not able to register students using the senior citizen waiver until the first day of the classes, which is January 16th.
- Pre-requisites – Are required for anyone using the senior citizen waiver who is degree seeking or wants a grade for the class. If you have taken those requirements at another college, we will need a copy of an unofficial transcript. Please send it to me along with the Registration Form.
- Auditing a class – There is a space on the attached form to request an Audit for the class. If you wish to audit the class (not receive a grade) make sure to circle "NO" on the form. We do not require proof or pre-requisite met for anyone attending a class.

Once you have completed the Registration Form, you can send it via email, postal mail, or fax (see below.) If you want a grade for the class or you are seeking a degree, you will need to bring us an unofficial transcript so we can verify that pre-requisites have been met.

- Bring this form to Greenwoods Hall, room 219.
- Mail to: Northwestern CT Community College, One Stop Enrollment Center, Park Place East, Winsted CT, 06098.
- Email to: Bkratzer@nwcc.edu
- FAX to: 860-738-6413

Please send me an email at Bkratzer@nwcc.edu if you have any questions.

Briana Kratzer