

College Policies

Plagiarism: Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanctions ranging from failure of the assignment (receiving a zero), failing the course, being removed/expelled from the program and/or the College. Please refer to your “Student Handbook” under “Policy on Student Rights,” the Section entitled “Student Discipline,” or the College catalog for additional information.

Americans with Disabilities Act (ADA): Students with Disabilities (including short-term impairments): If you are a student with a documented disability and you believe you will need accommodations or academic adjustments for this class, it is your responsibility to contact the Office of Student Accessibility/Disability Services. To avoid any delay in receipt of accommodations or academic adjustments, you should contact the Office of Disability Services as soon as possible. In response to your request, the Office of Student Accessibility/Disability Services may ask you to provide supporting medical documentation, diagnostic test results or professional prescriptions to evaluate your request for the accommodations or academic adjustments. The Office of Student Accessibility/Disability Services may also obtain its own professional determination of whether specific requested accommodations or academic adjustments are necessary. Please note that accommodations or academic adjustments cannot be provided until approved and an accommodation letter from the Office of Student Accessibility/Disability Services has been received by faculty and student. If you experience a temporary impairment or medical condition, and it interferes with your schoolwork, call 860-738-6437 or e-mail Dhuddart@nwcc.edu.

School Cancellations: If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio and television stations and posted on the College’s website at www.nwcc.edu. Students may also call the College directly at **(860) 738-6464** to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.

Use of Electronic Devices: Some course content as presented in Blackboard Learn is not fully supported on mobile devices at this time. While mobile devices provide convenient access to check in and read information about your courses, they should not be used to perform work such as taking tests, quizzes, completing assignments, or submitting substantive discussion posts.

Course Withdrawal: If you are thinking about withdrawing from this class, ***SPEAK TO YOUR INSTRUCTOR*** first. Your instructor will be able to give you an idea of how you are doing overall and may be able to offer you suggestions for improvement and explain other options available. **BEFORE** you withdraw, consider the following:

- Withdrawing from a class can have an impact not only on your current funding (e.g. Financial Aid, Veteran’s benefits or Scholarships, etc.) but may also impact your **FUTURE** funding
- Withdrawing from a class will make you ineligible for Dean’s List Honors for that semester
- Too many W’s on your transcript can impact your ability to transfer to a four-year institution, acceptance into a particular degree program and/or acceptance into graduate school

Campus Assessment, Response and Evaluation (CARE) Team: The Campus Assessment, Response and Evaluation Team's (CARE Team) primary mission is to support the safety and wellbeing of the campus community and to maintain a productive learning and working environment through incident assessment, support, campus education, and intervention. The CARE Team exists to assist with any situation that could potentially disrupt a student's academic or social wellbeing within the campus community, i.e., mental health and wellness, intimate partner violence. We hope to intervene early, when possible, to help support the student.

The CARE Team is a campus and community-based team that is fully trained to provide trauma-informed compassionate service and referrals for comprehensive care. Specifically for concerns regarding intimate partner violence, the CARE Team works in partnership with The Susan B. Anthony Project to extend services 24 hours a day, 7 days a week throughout the year.

Susan B. Anthony Project	24 Hour Hotline	860-482-7133
Ruth Gonzalez, Ph.D.	860-738-6315	Goulet House Room 105
Andrew Wetmore	860-738-6344	Green Woods Hall Room 110
Michael Emanuel	860-738-6389	Founders Hall Annex Room 308
Alayna Scarangelo	860-738-6468	Green Woods Hall Room 210
Tracy Smith-Michnowicz	860-738-6305	Founders Hall Annex Room 308
Daneen Huddart	860-738-6318	Green Woods Hall Room 303
Jane O'Grady	860-738-6388	Goulet House Room 204
Brian Plessinger	860-738-6409	Founders Hall Room 105
Jay Whitaker, Ex-Officio	860-738-6319	Founders Hall Room 103

At NCCC we care about our students, staff and faculty and their well-being. It is our intention to facilitate the resources needed to help achieve both physical and emotional health.

BASIC NEEDS SECURITY

NCCC has several resources to support students who may have difficulty with living expenses including; accessing sufficient food to eat every day, and/or having a safe and stable place to live. We recognize that personal life challenges can negatively affect classroom performance so we have available several assistance options. For students who may have food insecurities, [Food for Thought](#) (NCCC's student food pantry), will offer carry out services by appointment. To schedule appointment, you can do so through the [Food for Thought](#) website. If you have questions about the food pantry, please contact either Prof. Crystal Wiggins at cwiggins@nwcc.edu or Prof. Todd Bryda at tbryda@nwcc.comnet.edu. There is also a community [Mobile Food Pantry](#) available to students.

The NCCC Student Emergency Fund is another option that can help students financially to manage crisis situations. These funds may be used to pay for basic needs, such as, rent, utilities, food. To apply for student emergency funding, please contact Dr. Ruth E. Gonzalez, Director of the Office of Student & Community Life at rgonzalez@nwcc.edu or you may also use the following link <https://www.nwcc.edu/nsef/> to fill out an application.