

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE
COURSE SYLLABUS

Course Title: Medical Assisting Externship

Course #: MED* 281

Course Description: 4 credits

Preparation and work experience in an ambulatory medical setting under the supervision of the facility staff and College instructor. Students complete simulated training on campus in preparation for a 160 hour unpaid practicum experience at an assigned site. The 160 hours is divided equally between the administrative and clinical areas to permit the student to be involved in the total environment of the medical facility. The experience allows the student to apply knowledge from the classroom and college medical laboratory environment to the ambulatory healthcare environment. On campus student conferences allow sharing of externship experiences and preparation for the National Certification examination. The certification exam will be taken at the culmination of the practicum.

Pre-requisite/Co-requisite:

Prerequisites: Approval by the medical assisting program coordinator, completion of all medical assisting – MED* designated courses. Students must have current CPR certification during the entire externship experience. A physical exam form must be returned prior to the start of the externship. All students must contact Program Coordinator, Jane O’Grady at (860)738-6393 or jogrady@nwcc.commnet.edu prior to registering for the externship.

A mandatory information session will be held for all students planning to complete externship.

Goals: To provide the student the appropriate environments and opportunities that will assist the student in perfecting learned medical assisting competencies. The student will gain hands- on experience and be an active member of a health care team.

Outcomes:

At the completion of the externship experience the student will be able to:

1. Perform entry-level medical assisting clinical, laboratory, and administrative skills accurately and safely.
2. Integrate critical thinking skills through appropriate actions after collecting, identifying, examining, interpreting and evaluating data.
3. Display professionalism while providing comfort, empathy, compassion, concern and advocacy to a culturally diverse patient population.
4. Use appropriate communication skills, verbal and written and EMR/EHR technologies to enhance client care, to document and to interact with others.

5. Demonstrate accurate knowledge and usage of medical-legal concepts in all aspects of the medical assisting profession and adhere to the medical assisting code of ethics.
6. Complete the online CT Hospital Association (CHA) Health and Safety Training Course prior to participation in clinical experiences.
<http://www.chime.org/career/healthcourse2010/main.html>

The student will be entry level proficient in All competencies covered in required courses for acceptance into MED 281. CAAHEP Competency list attached.