



**NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE
REGISTRAR'S OFFICE
Park Place East, Winsted, CT 06098
(860) 738-6314**

CHANGE OF ADDRESS/PHONE NUMBER FORM

There are two ways to update your address and/or phone numbers:

1. Log in to myCommNet, click on *Banner Student and Faculty Self-Service* and then click on the *Personal Information* tab, then click on *Address and Phone* and then click on the blue link next to your current address/phone information.
2. Complete this form and submit it to the Registrar's Office in Green Woods Hall Room 215.

Please print neatly.

Student ID @ _____ Date of Birth _____

Name _____
(First Name) (M.I.) (Last Name)

New Address: _____

Home Phone Number (____) _____ Work Phone Number (____) _____

Cell Phone Number (____) _____

I affirm that I am the above named person and that the information presented is true.

Student Signature _____ **Date:** _____

FOR OFFICE USE ONLY:

Date Received: _____ Date Entered: _____ By: _____