



STUDENT APPEAL FOR WITHDRAWAL AFTER THE DEADLINE

Office of the Registrar
(860) 738-6314 – Phone · (860) 738-6413 – Fax
Northwestern Connecticut Community College- Winsted, CT 06098

Withdrawals will only be processed if the instructor agrees to allow the student to withdraw and signs this consent form. This is not an automatic process and instructors have the right to refuse to withdraw a student from a course after the official withdrawal deadline. Once a grade is entered for a course, a withdrawal cannot be processed.

The completed, signed form must be submitted to the Registrar's Office by 4:30 pm on the last day of regularly scheduled classes (prior to the final exam period). No forms will be accepted once the final exam period has begun.

Student ID @ _____ Phone Number _____

Name _____
LAST FIRST MIDDLE INITIAL

STREET CITY STATE ZIP
Permanent Address

Reason for Withdrawal:

| CRN | Course Number | Course Title | Instructor Consent/Signature |
|-----|---------------|--------------|------------------------------|
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Student Signature _____ **Date** _____

FINANCIAL AID and/or VETERAN'S BENEFITS may be affected by your withdrawal. This form will not be accepted without the instructor's signature. LIBRARY DEBTS are the responsibility of the student and must be paid immediately.

Registrar's Withdrawal Entry Date: _____ Initials: _____