

FIRE, BOMB AND EMERGENCY ALERT PROCEDURES

When a faculty member or other responsible College official orders evacuation of a building, or the fire alarm sounds, all students should immediately vacate the classroom or building following Fire Exit signs which are posted prominently over exit doors throughout Founders Hall, Green Woods Hall, the Learning Resource Center, and the Joyner Learning Center. Students and staff should then move away from the building in order not to interfere with the movement of emergency vehicles. Students on the main campus in Founders Hall and in the Learning Resource Center should evacuate into the park past the bandstand. Students at Green Woods Hall should evacuate into the south parking lot facing Holabird Avenue. Students at the Joyner Learning Center should evacuate north of the parking lot on South Main Street. Students at the Art and Science Center should evacuate to the south end of the parking lot toward Holabird Avenue. Students should take all possessions with them (books, coats, packages, etc.) Suspicious or unclaimed packages should not be moved but reported immediately to the instructor.

After an emergency evacuation, classes will resume at the point at which they were interrupted, and the class schedule for the remainder of the day will continue on that basis. NO classes will be cancelled.