

**To the parent/guardian of an underage student attending
Northwestern Connecticut Community College (NCCC):**

The NCCC student body is diverse and the classroom atmosphere will frequently reflect our diverse adult population. As such, all parents/guardians of incoming NCCC students under the age of 18 must understand that their son or daughter are entering a college environment and that carries with it certain possible scenarios, not all of which can be anticipated. Therefore, please be aware of the following:

1. NCCC is much more rigorous and much less guided than secondary school level education and course work.
2. The NCCC courses taken will establish an official transcript that will follow the student throughout the student's college and/or university career.
3. Adult themes and diverse perspectives are essential to NCCC materials and discourse.
4. Any student who registers for courses at NCCC is responsible for maintaining at least a "C" (2.0 on a 4.0 scale) cumulative grade point average.
5. A parent or guardian may not attend a course in which their student is registered unless the parent or guardian is registered for the same course.
6. A student who registers for NCCC courses is fully responsible for complying with all College policies and procedures. This includes being aware of and adhering to the NCCC Code of Conduct.
7. Instructors cannot discuss students' attendance, grades or progress with parents over the phone, via email, and/or in person without observed written consent of the student.
8. Instructors cannot inform parents when classes are cancelled at the last minute or when the class ends prior to the scheduled time.
9. Attendance is required, but not monitored. Most likely, no one will call if the student misses class.
10. Students under the age of 18 will be required to have adult supervision for certain student activities related to student clubs and student organizations. In certain instances, such as bus trips, the College will not provide that supervision. In other instances, the student will be required to provide a signed release form.

Special note to parents: Right of Access

I have read and understand that according to state and federal regulations, my minor's college records are available to me only with the observed written consent of the student.

Parents of community college students do not have a right of access to their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, students' college records will be released to parents only with the observed written consent of the student.

I have read and understand the above statements.

Student's Printed Name

Student's Social Security Number

Parent's Printed Name

Student's Signature

Student's Banner ID Number

Parent's Signature

Date Signed

Date Signed