

4Cs Professional Development Funding at NCCC: An FAQ List

Where does the money come from?

- ✓ From union funding, the BOR distributes pots of money to each campus. The amount of money each campus gets for staff PD is determined by a formula that includes factors such as FTE enrollment and number of faculty and staff.

Are part-time faculty and staff eligible for PD funds?

- ✓ Yes, if they are in the Congress bargaining unit, but they have a much smaller pool of money to draw on (around \$600 total). Part-Time EAs are also eligible if they work between 9 and 19 hours per week (after completing 60 calendar days of employment). Full-Time EAs must complete 6 months of employment to be eligible.

What's the "estimated" standard limit?

- ✓ \$650 per semester for FT applicants, subject to available funds.
- ✓ \$100 per academic year for PT applicants, subject to available funds.

If my conference or class costs more than \$650, should I put in for the entire amount?

- ✓ Yes. Include the full amount the event or class will cost in your PD paperwork. If there's money left over at the end of the year—and there usually is—this money gets evenly distributed to requestors who exceeded the \$650 limit.

What about the lottery?

- ✓ Twice a year, the professional development committee draws a lottery to determine two people who will receive up to \$1,000 towards the cost of a class or conference. To be eligible, you must send a brief description of the class or conference you wish to attend to: NW-ProfessionalDevelopment@nwcc.comnet.edu. Lottery submission deadlines are in April (for fall events occurring July 1 to December 31) and November (for spring events occurring January 1 to June 30). Detailed reminders will be sent via email before the deadline.

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