



Northwestern Connecticut  
Community College  
Park Place East • Winsted, CT 06098  
[www.nwcc.commnet.edu](http://www.nwcc.commnet.edu)

## School Counselors

### High School Partnership (HSP) Overview & Procedures

#### Overview

- Students need to have a minimum of a “B” average to be eligible to apply. Final selection will be based on the recommendation of the student’s high school counselor and/or principal.
- Students may take up to two (2) college level courses per semester during their junior and senior year, at no charge. A record of the credits earned will be maintained at the College. Participating high schools may also award high school credit for the course/s.
- Students may register for developmental courses and/or 100-level or higher courses, but must meet all applicable course prerequisites. Please note: HSP courses are offered on a space-available basis.
- The College reserves the right to render all final decisions on HSP submissions. In addition, applying for HSP does not automatically guarantee that a student will be eligible to participate in HSP.
- The College’s courses are listed online at [www.my.commnet.edu](http://www.my.commnet.edu) under “*Search for Course Offerings*”.
- Students are responsible for paying for all required course textbooks, supplies, and providing their own transportation.

#### Procedures

- Students should complete the entire HSP registration form and then submit the form to their high school counselor. Registration forms, and if applicable, the minor student consent form must be completed.
- Registration forms must be signed by the student, their parent/guardian, and a high school counselor. This certifies that the student meets the eligibility requirements and has permission from the high school to participate in the HSP offering.
- Registration forms must be received by the College by the noted deadline or they will not be considered (**November 15<sup>th</sup> for spring semester courses & June 15<sup>th</sup> for fall semester courses**).
- NCCC will send eligible HSP participants a letter acknowledging receipt of their registration form and that they must schedule a time to take the College’s placement test.
- Students will be advised and registered for courses following the placement test.
- Students must check their grades online (via [www.my.commnet.edu](http://www.my.commnet.edu)) as final grades are not mailed.
- Students dropping a course must fill-out a withdrawal form before the withdrawal date or they will receive an “F” for the course/s (withdrawal forms are available in the Registrar’s Office).  
**Please note: Earning an “F” and failing a HSP course may impact future eligibility for financial aid.**

If you have any additional questions regarding the High School Partnership Program please call the Office of Admissions at 860.738.6330.