

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

COURSE SYLLABUS

Course Title: Advanced Medical Coding

Course #: HIM * 211

Course Description: ADVANCED MEDICAL CODING (3 credits)

This course covers CPT, HCPCS Level II, ICD-10-CM and PCS medical coding procedures at an advanced level. Coding applications are considered by specialty and body system, incorporating medical terminology, anatomy and physiology. Students will gain hands on coding skills through data abstracting, chart note auditing, and medical record coding exercises. This course covers common coding terminologies and vocabularies used in healthcare delivery and management, such as International Classification of Diseases (ICD), Healthcare Common Procedures Coding Systems (HCPCS), Current Procedural Terminology (CPT), National Drug Codes (NDC), Systematized Nomenclature of Medicine Clinical Terms (SNOMED), Procedure Coding System (PCS), and Diagnosis Related Groups (DRG). Prerequisites: HIM* 210, and BIO* 110 or higher both with a grade of "C" or better

Goals:

- To develop the coding competencies necessary to be a competent medical coder.
- To examine the roles and responsibilities of a medical coder in the healthcare environment.
- To apply logical, critical and analytical processes in identifying problems, alternative solutions and making informed decisions related to the billing and coding in the healthcare environment

Outcomes:

Upon successful completion of this course, the student will be able to:

- Identify anatomy and physiology necessary for reporting health care services
- Interpret medical terminology, anatomy and physiology from chart notes into codes
- Describe the purpose, conventions, format and use of the most current CPT system
- Describe the purpose, conventions, format and use of the most current ICD system
- Describe the purpose, conventions, format and use of the most current HCPCS coding
- Perform procedural and diagnostic coding.
- Analyze chart notes to apply correct CPT and ICD-10 codes
- Differentiate between disease specific and organ specific coding guidelines. □ Define the common coding terminologies and vocabularies

College Policies

Plagiarism: Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanctions ranging from failure of the assignment (receiving a zero), failing the course, being removed/expelled from the program and/or the College. Please refer to your "Student Handbook" under "Policy on Student Rights," the Section entitled "Student Discipline," or the College catalog for additional information.

Americans with Disabilities Act (ADA): The College will make reasonable accommodations for persons with documented learning, physical, or psychiatric disabilities. Students should notify Dr. Christine Woodcock, the Counselor for Students with Disabilities. She is located at Green Woods Hall, in the Center for Student Development. Her phone number is 860-738-6318 and her email is cwoodcock@nwcc.edu.

School Cancellations: If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio and television stations and posted on the College's website at www.nwcc.edu. Students may also call the College directly at **(860) 738-6464** to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.

Use of Electronic Devices: *Some course content as presented in Blackboard Learn is not fully supported on mobile devices at this time. While mobile devices provide convenient access to check in and read information about your courses, they should not be used to perform work such as taking tests, quizzes, completing assignments, or submitting substantive discussion posts.*

Sexual Assault and Intimate Partner Violence Resource Team:

NCCC is committed to creating a community that is safe and supportive of people of all gender and sexual identities. This pertains to the entire campus community, whether on ground or virtual, students, faculty, or staff. Sexual assault and intimate partner violence is an affront to our national conscience, and one we cannot ignore. It is our hope that no one within our campus community will become a victim of these crimes. However, if it occurs, NCCC has created the SART Team - Sexual Assault and Intimate Partner Violence Resource Team - to meet the victim's needs. SART is a campus and community based team that is fully trained to provide trauma-informed compassionate service and referrals for comprehensive care. The team works in partnership with The Susan B. Anthony Project to extend services 24 hours a day, 7 days a week throughout the year.

The NCCC team members are:

Ruth Gonzalez, Ph.D.	860-738-6315	Green Woods Hall Room 207
Susan Berg	860-738-6342	Green Woods Hall Room 223
Kathleen Chapman	860-738-6344	Green Woods Hall Room 110
Michael Emanuel	860-738-6389	Founders Annex Room 308
Seth Kershner	860-738-6481	Library
Robin Orlomoski	860-738-6416	Business Office Room 201
Jane O'Grady	860-738-6393	Founders Hall Annex Room 212
Patricia Bouffard, Ex-Officio	860-738-6319	Founders Hall Room 103
Savannah Schmitt		Student Representative
Jacob Wujcik		Student Representative

At NCCC we care about our students, staff and faculty and their well-being. It is our intention to facilitate the resources needed to help achieve both physical and emotional health.