

**NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE**  
**COURSE SYLLABUS**

**Course Title:** Medical Terminology

**Course #:** HIM 101 / MED 125

**Course Description:** (3 credits)

This course introduces the language of medicine. It will cover basic structure, spelling, pronunciation and definitions of medical and pathological terms; including all organ systems, anatomy, physiology, diseases, diagnoses, and medical abbreviations. The basic structure of medical terms including prefixes, suffixes, and word roots will be presented. Body systems are used as the organizations framework to present terminology.

**Pre-requisite/ Co-requisite:** None

**Goals:** The accurate use and comprehension of medical terminology in both the written and verbal forms creating confidence and proficiency in use of appropriate medical terms.

**Outcomes:** Upon completion of the course the student will be able to:

**I.C Anatomy & Physiology**

- 1. Describe structural organization of the human body**
- 2. Identify body systems**
- 3. Describe:**
  - a. body planes**
  - b. directional terms**
  - c. quadrants**
  - d. body cavities**
- 4. List major organs in each body system**
- 5. Identify the anatomical location of major organs in each body system**

**V.C Concepts of Effective Communication**

- 6. Identify medical terms labeling the word parts**
- 7. Define medical terms and abbreviations related to all body systems**
- 8. Spell and define medical terms to communicate and document accurately and precisely.**
9. Use a medical dictionary to locate definitions and obtain pronunciation guidelines
10. Demonstrate the appropriate use of medical terminology.
11. Explain the meaning of medical terms to people with no medical training
12. Apply correct medical terms to the anatomy and physiology of the body
13. Interpret medical terminology found in various medical records accurately.

**College Policies**

**Plagiarism:** Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanctions ranging from failure of the assignment (receiving a zero), failing the course, being removed/expelled from the program and/or the College. Please refer to your "Student Handbook" under "Policy on Student Rights," the Section entitled "Student Discipline," or the College catalog for additional information.

**Americans with Disabilities Act (ADA):** The College will make reasonable accommodations for persons with documented learning, physical, or psychiatric disabilities. Students should notify Dr. Christine Woodcock, the Counselor for Students with Disabilities. She is located at Green Woods Hall, in the Center for Student Development. Her phone number is 860-738-6318 and her email is [cwoodcock@nwcc.edu](mailto:cwoodcock@nwcc.edu).

**School Cancellations:** If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio and television stations and posted on the College's website at [www.nwcc.edu](http://www.nwcc.edu). Students may also call the College directly at **(860) 738-6464** to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.

**Use of Electronic Devices:** Some course content as presented in Blackboard Learn is not fully supported on mobile devices at this time. While mobile devices provide convenient access to check in and read information about your courses, they should not be used to perform work such as taking tests, quizzes, completing assignments, or submitting substantive discussion posts.

**Sexual Assault and Intimate Partner Violence Resource Team:**

NCCC is committed to creating a community that is safe and supportive of people of all gender and sexual identities. This pertains to the entire campus community, whether on ground or virtual, students, faculty, or staff.

Sexual assault and intimate partner violence is an affront to our national conscience, and one we cannot ignore. It is our hope that no one within our campus community will become a victim of these crimes. However, if it occurs, NCCC has created the SART Team - Sexual Assault and Intimate Partner Violence Resource Team - to meet the victim's needs.

SART is a campus and community based team that is fully trained to provide trauma-informed compassionate service and referrals for comprehensive care. The team works in partnership with The Susan B. Anthony Project to extend services 24 hours a day, 7 days a week throughout the year.

The NCCC team members are:

Ruth Gonzalez, Ph.D.	860-738-6315	Green Woods Hall Room 207
Susan Berg	860-738-6342	Green Woods Hall Room 223
Kathleen Chapman	860-738-6344	Green Woods Hall Room 110
Michael Emanuel	860-738-6389	Founders Annex Room 308
Seth Kershner	860-738-6481	Library
Robin Orlomoski	860-738-6416	Business Office Room 201
Jane O'Grady	860-738-6393	Founders Hall Annex Room 212
Patricia Bouffard, Ex-Officio	860-738-6319	Founders Hall Room 103
Savannah Schmitt		Student Representative

At NCCC we care about our students, staff and faculty and their well-being. It is our intention to facilitate the resources needed to help achieve both physical and emotional health.